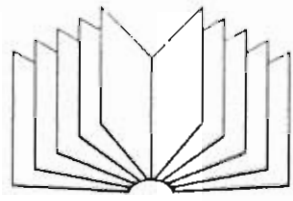


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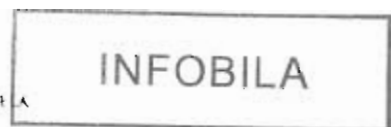
BIBLIOTECA NACIONAL

National Library of Venezuela
National Conservation Center
Regional Center for Latin America and the Caribbean IFLA-PAC



CREATION OF THE INTERMEDIATE COURSE FOR THE REGIONAL TRAINING PROGRAM IN CONSERVATION OF GRAPHIC WORKS

Caracas, January 1995



1. **Project Title:**

Creation of the Intermediate Course for the Regional Training Program in Conservation of Graphic Works:

2. **Description**

The Regional Training Program in Conservation of Graphic Works was created in 1984 by the National Library of Venezuela's Conservation Center (CCBNV), which is also the Regional Center for IFLA's Preservation and Conservation Program (IFLA-PAC).

During the first stage, from 1984-1988, the Program's basic level course was instrumented by the CCBNV with the support of important national and international institutions: the Gran Mariscal de Ayacucho Foundation of Venezuela, the UN' Perez Guerrero Fund, UNESCO and the Norwegian Government.

The present Project aims at consolidating the Training Program through the creation of the intermediate-level course. Its purpose is to provide better qualified conservation and preservation personnel for our Region's libraries, archives, museums, registries, historical centers and humanistic and scientific research centers, particularly those dealing with XVI to XVIII Century American documents. It must be pointed out that existing educational institutions are not currently training such technical personnel.

This project will constitute an important part of the many activities carried out by the CCBNV with the support of its experienced specialists, well-equipped laboratories, and facilities for classes and workshops. The cycle of specialized seminars, conducted by foreign experts, will undoubtedly become one of the focal points of the course.

3. **Project Presented by:** National Library of Venezuela

4. **Address:****Project Coordinator:**

Daruich Turupial, National Conservation Center, IFLA/PAC Center for Latin America and the Caribbean.

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5. **Type of Activity:** Advanced Training6. **Coverage:** Inter-Regional7. **Type of Aid Requested:** Financial8. **Total Cost of the Project:** US\$ 88.5589. **Project Justification:**

One of the primary functions assigned to the Conservation Center of the National Library of Venezuela (CCBNV), as Regional Center for IFLA's Preservation and Conservation Program (PAC) is to lend technical assistance to the Libraries and Historical Archives of Latin America and the Caribbean. As individual demands for assistance largely exceed the Center's capacity, CCBNV considers that one of the most efficient ways of responding to requests is by offering Regional training programs in conservation for Library and Archives personnel.

The present Training Program addresses Spanish-speaking countries. During its first stage (1984-1988), 34 participants from Colombia, Chile, Peru, Brazil, Panama, Uruguay, Costa Rica, Honduras, El Salvador, Bolivia, Nicaragua, Dominican Republic, Cuba, Ecuador and Venezuela were trained as conservation assistants. On the basis of requests received from the above countries, we consider that it is now necessary to create the intermediate course of the Program.

This second course will provide the conservation specialist with the knowledge and techniques to manipulate three different categories of works on paper, namely books

and their structures, photographs, and materials such as maps, posters and works of art.

Admission requirements

- Evaluation based on characteristics described in Basic Level
- Letter of nomination by an institution interested in the candidate's services
- Personal Interview
- Credits obtained in schools of arts and crafts may be duly accredited after evaluation.

Dedication and duration of course

The intermediate level is a two-year course (4 semesters), consisting of approximately 2400 class hours (lectures and workshops). A minimum of 15 hours a week of classwork is required.

Instructors

Venezuelan specialists who work at the CCBNV, and accredited professors and experts who work in other institutions or on their own

Evaluation

Evaluation is continuous, cumulative and systematic. Grade scale is from 1 to 5, and minimum passing grade is 4.

Certificate

Upon successful completion of the course, the student receives a Certificate issued by the Universidad Nacional Experimental "Simon Rodriguez" and the National Library of Venezuela

Core Curriculum:**1st YEAR:****Semester I**

History of Book Structure and Binding I
History of Graphic Techniques I
Paper Conservation I
Conservation of Books Published after 1850 I
Workshop 1
National Seminar (Disaster Prevention)

Semester II

History of Book Structure and Binding II
History of Graphic Techniques II
Paper Conservation II
Conservation of Books Published after 1850 II
Workshop II
International Seminar (Paper Conservation)

2nd YEAR:**Semester III**

Art History I
Book Binding for Historical and Antique Works I
Chemistry for Conservation I
Workshop III
National Seminar (Plague Control in Archives and Libraries)

Semester IV

Art History II
Book Binding for Historical and Antique Works II
Chemistry for Conservation II
Workshop IV
International Seminar (Photography Conservation)

Expected Results:

-To provide a consolidated Training Program in Conservation for technical personnel in charge of collections in National Libraries and Historical Archives in Latin America

- To train conservation experts in Latin American Historical Libraries, so as to develop preservation and physical protection centers for XVI to XVIII Century American documents throughout the Region.

10. Strategies

1. Select and engage an experienced conservation specialist and an expert in curriculum design to develop the contents of the course
2. Select instructors from CCBNV's personnel and from other prestigious institutions at national and international levels
3. Select equipment, instruments, conservation materials and bibliographic materials to be used in the course
4. Select participants: candidates who graduated from the basic level and/or other qualified persons

11. Existing Resources

To develop the project, the National Library of Venezuela will provide:

a) Human Resources

- Program Coordinator
- Specialized instructors from CNBNV and other institutions

b) Materials

- Classroom Facilities
- Workshop facilities
- Conservation materials
- Conservation tools
- Conservation Equipment

12. **State of the Project:** Planning Stage

13. **Schedule**

1995

July:

Engage an experienced conservation specialist and an expert in curriculum design to work on the contents of the course

August-December:

Design and develop the contents of each of the subjects in the core curriculum

1996

January

With the personnel from the CNBNV and the Human Resources Unit, evaluate the results of the experts' work .

February-March

Select and engage instructors for the course from CCBNV and other institutions

April-May

Prepare and send out letters offering the course to institutions in Venezuela and the Region

June-July

Receive and evaluate documents from course candidates. Send acceptance letters.

August-September

Prepare and reproduce materials

Make administrative arrangements in the National Library of Venezuela

October

Begin intermediate level course in Conservation of Graphic Works

INTERMEDIATE LEVEL COURSE IN CONSERVATION OF GRAPHIC WORKS
 COST ESTIMATES (IN USS)

	HOURS	DAYS	UNIT COST	TOTAL COST
1. NATIONAL EXPERTS				
A) National conservation expert to execute Program (2 years)		180	29	5.294
B) National Expert in curriculum development		180	29	5.294
2. INSTRUCTORS				
Classroom instruction	1.200		9	10.588
Workshops	1.200		9	10.588
3. INTERNATIONAL EXPERTS				
A) Paper conservation				
Per diem		6	300	1.800
Fees		6	350	2.100
Plane Fare		1	1.000	1.000
B) Photography conservation				
Per diem		6	300	1.800
Fees		6	350	2.100
Plane Fare		1	1.000	1.000
4. SCHOLARSHIPS (5)				
Allowance (per student per day)		720	12	41.993
Plane tickets		5	1.000	5.000
TOTAL COST				88.557